

Metropolitan Family Health Network

Board Job Description

TITLE: Member-At-Large of the Board

RESPONSIBLE TO: Board Chair

RESPONSIBILITIES:

1. Participates in the collective responsibilities of the governing body
2. Understands Metropolitan Family Health Network, its mission, goals, programs and operations
3. Attends and participates at regular and special meetings of the Board
4. Stays informed about committee matters, thoroughly prepares for meetings, and reviews all minutes and reports
5. Participates on at least one committee of the Board
6. Actively participates in the health center's annual evaluation and planning efforts
7. Participates in fund development campaign
8. Exercises prudence and demonstrates good faith in all agency-related dealings

QUALIFICATIONS:

1. Interest in Metropolitan Family Health Network, and sense of commitment to the community served
2. Adequate time to ensure effective participation

TIME COMMITMENT:

Board members-at-large are expected to attend and actively participate in monthly meetings of the Board, held at a time and place convenient to the majority of Board members. In addition, Board members are expected to be available for special meetings / planning sessions of the Board as needed.

ORIENTATION AND TRAINING:

For the first three meetings, new Board members will be paired with experienced Metropolitan Family Health Network Board members to offer explanations, if necessary, and to be available to answer any questions the new members may have. New members are encouraged to meet with the Board Chair and Chief Executive Officer (CEO) to discuss the organization and their role.

Please [click here](#) to submit your resume.